

COVID-19 Attendance Guidelines – Riverwood Christadelphians

Riverwood Ecclesial – All Events

All gatherings will follow the [NSW Health checklist for places of worship](#) and fall under the Riverwood Christadelphians COVID-19 Safety Plan.

Please note the following before reading the guidelines below:

- These guidelines cover all events run by the Riverwood Christadelphians, either at their own premises or a hired facility.
- An Event Organiser and Covid Marshall/s will be nominated for each event
- Event Organisers are responsible for informing members of event details, registering attendees, and nominating Covid Marshalls.
- Covid Marshalls are responsible for cleaning frequently touched surfaces, ensuring stocks of sanitiser, antibacterial soap and wipes are available in all bathrooms and kitchen areas and reminding attendees of physical distancing rules.

| Guideline | Responsibility |
|---|--|
| Abide by all Conditions of Entry , in particular, when required by NSW Health, wear a mask, hand santiser before entry, pre-registering your attendance via the ecclesial app, agree to a temperature check and physical distancing of 1.5m for everyone not from the same household. | Attendees, Event Organiser, Covid Marshall |
| Ensure number of attendees does not exceed current restrictions. | Event Organiser |
| Check all signage at the premises is current and up to date. | Event Organiser |
| Members recommended to bring own bread and wine for the memorial service, supplies will be available if required. | Attendees |
| Designate the internal and external spaces that each gathering will use. | Event Organiser |
| Follow any mandatory rules or recommendations regarding mask wearing as per current NSW Health advice . | Attendees |
| Set up chairs and tables to ensure the current sqm rules and 1.5 metre social distancing guidelines are being followed. Only provide seating for the allowed attendee limit. | Event Organiser |
| It is recommended that adult attendees maintain 1.5m from other adults and children, unless they are from the same household. Children and teenagers who attend multi-age gatherings (e.g., Memorial Meeting) must maintain the same 1.5m distancing as the adult members unless they are members of the same household. All attendees 12 years and older must wear a facemask and multi-age events. | Attendees, Covid Marshall |
| Ensure your temperature is taken if required and you are checked off the roll by the event organiser on arrival. | Attendees |
| Congregational singing and group items should abide by the current NSW Health advice . | Attendees, audio-visual operator |
| Restrict the swapping of phones and devices between all participants. | Attendees |

| Guideline | Responsibility |
|---|----------------------------|
| Limited mingling inside the hall and move outside to socialise after the service. | Attendees, Covid Marshall |
| Avoid sharing physical objects such as Bibles, pens and pencils, handouts and money. | Attendees, speakers |
| Clean the surfaces of the defined space after each gathering, empty bins and lock up. Refer to the Riverwood Christadelphian Covid-19 cleaning procedure. | Covid Marshall |
| If currently guidelines mandate, remain seated at all times when eating and drinking. | Attendees, Covid Marshall |
| Attendees are encouraged to bring their own water bottles and members should provide their own emblems. Any emblems provided at the hall will be in individual disposable containers and no shared plates will be used. | Attendees |
| Good hygiene practices are to be adopted around the service of food and beverages at all times. | Event Organiser, attendees |
| <p>Media Policy:</p> <p>If for any reason a member is approached by a media organisation for information or public comment the request is to be passed on to the recorder or in his absence a member of the arranging group without further comment. From there the most appropriate response and spokesperson will be determined.</p> | Attendees/members |